

Family Directed Services Program Update Notification for Support Brokers

Past publications of the *FDS Program Update Notification* are stored on the FDS DHW website.

FDS Weekly Collaborations

At least once weekly, our team meets to discuss requests and collaborate on denial decisions. Our program does ongoing work toward consistency and these meetings are one of the ways to strive toward this goal. When an item or service is denied, all Case Coordinators have reviewed and discussed the item, and weighed in on the decision to deny.

Summary of Annual September Meeting

The Children's DD Program held our annual meeting in Boise this September. Here is a summary of discussion with the FDS team.

1. Training assistance for Reg 5 (see page 3)
2. Updates to Vision Therapy reviews (see page 2)
3. Consistency on Notices of Decision
4. Accepting or returning incomplete submissions (see page 3)
5. Reorganizing the assigned alphabet (see page 2)
6. When to ask for SSP corrections (see page 3)
7. Ongoing vendor payments (see below)
8. Supports vs Intervention services (see page 4)
9. Employees documenting services dates/times (see page 4)

Ongoing Vendor Payments

When a service continues from one plan year to another, it is required that the service is paid for out of the budget year when the service is provided. For example, for a service received in 2019-2020 plan year, the cost of that service cannot be paid by the 2018-2019 budget. Please contact Rachel Johnson at 208-334-0603 if you have questions regarding this.



FAMILY AND COMMUNITY SERVICES

Family- Directed Services Program

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Updated Case Coordinator Alphabet

Jennifer Funk	A-C
Hillary Oliverson	D and F-I
Noralee Fitch	J-M
Jenni Kinsey	E and N-Sd
Laura Banks	Se-Z

Case Coordinators will begin reviewing their new alphabet this week.

Vision Therapy available through the Medicaid Card

This month our program learned that the Medicaid Card will fund Vision Therapy with a prior authorization through the [EPSDT](#) program! The Division of Medicaid encourages providers and individuals who receive vision therapy to review the eligibility criteria listed in the [Eye and Vision Services](#) within the Idaho Medicaid Provider Handbook. Here is a summary of the eligibility criteria listed in the Handbook.

1. Provided by an enrolled Medicaid Provider, and
2. Individual is between 7-21 years of age, and
3. Diagnosed with one of the following:
 - Convergence insufficiency and excess
 - Paresis of accommodation
 - Spasm of accommodation

Additional service criteria listed in the Medicaid Handbook. Contact your medical provider with questions regarding eligibility. Email EPSDT at EPSDTRequest@dhw.idaho.gov with questions regarding coverage and requests.

****What if I have a current Vision Therapy approval through FDS?****

The current FDS approval will continue to be allowed for the number of sessions currently approved. No additional sessions will be approved through FDS. Additional sessions must be requested through the EPSDT process described in the Medicaid Handbook linked above.



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SB and Family Trainings in Reg 5

To manage the increased volume of FDS participants and the wide coverage of the East Hub, a member of the QI team will be assisting with trainings in Region 5. SBs and families will continue to schedule these trainings through Hillary.

Submissions and Documents

When submitting documents, the document should be legible, in its own file, and in .doc, .docx, or .pdf format. For example, in an annual submission you might submit 5 files.

1. SSP
2. Workbook
3. H&P
4. App Update
5. GSF

These 5 files should be in one email (unless size prohibits). It is not required to submit each file in its own email. Please do not send in submissions until they are complete. Incomplete submissions will be returned to the SB.

Before submitting a SSP, always verify the child has received annual eligibility. Use the Checklist to your advantage!

Goal Pages and Authorization Page

It is acceptable to summarize CSW goals on the authorization page. It is also acceptable to write the CSW goals verbatim on the authorization page. Either works, but do want to see more than “work on CSW goals” in this section.

CSW Name on Authorization Page

Whenever the CSW is known, the CSW’s name should be entered on the Authorization Page. When a CSW’s wage is increased, the CSW’s name must be listed on the plan change.

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Supports vs Intervention

To help understand the differences between Supports (available through FDS) and Intervention (available through the Medicaid Card) here's the IDAPA definitions.

Supports: Services that provide supervision and assistance to a participant or facilitates integration into the community.

Interventions: Intervention services include outcome-based therapeutic services, and crisis assistance for eligible participants. Intervention services include assessment and teaching and coordinating methods of training with family members or others caring for the eligible participant.

These definitions can help when writing support goals and Medicaid paid supports.

Documentation of Services Provided

Please remember that all employees should be documenting the services provided during the time billed. This is not only required and will need to be provided to the Department when requested, but it also helps Support Brokers and Community Support Workers justify their billing if ever their hours were to come into question.

Recommendation: Employees could create a shared file with their employer. The employer could then view their employees documentation whenever they need to approve time sheet submissions by employees. Keep in mind this should not store personal health information of your employer or the child. This could simply be

“10/5/2019—accompanied to Boys Scouts from 4-6”

Medicaid and Katie Beckett Eligibility

Don't forget to remind parents/guardians that the new year is fast approaching which means Katie Beckett re-eligibility is nearing as well. Be on the lookout for mailed letters from Self-Reliance and/or Liberty Healthcare and respond promptly to avoid a lapse in coverage.

STAY TUNED FOR ISSUE 4 BEFORE THE NEW YEAR

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